Mendelssohn Commerce

1600 Courtneypark Dr. East Mississauga, ON Canada L5T 2W8

Tel: 905-673-5445 Fax 905-673-2574 1-800-665-4628 www.mend.com



Customs Clearance & Transportation Services

National Bridal Show September 30th – October 2nd, 2016 @ International Centre

Mendelssohn Commerce has been appointed as the official customs broker and transportation provider for the **National Bridal Show** to be held at the **International Centre, September 30**th – **October 2**nd, **2016.** For all customs needs, we recommend you deal directly with Mendelssohn Commerce.

For Customs and shipping inquiries please contact:

 Rob Parr (Customs Clearance)
 rparr@mend.com

 Tel: 905-673-5445
 Fax: 905-673-2574
 Cell: 416-771-4065

 Brian Moore (Transportation)
 bmoore@mend.com

 Tel: 905-673-5445
 Fax: 905-673-2574
 Cell: 905-808-1006

Prior to shipping, the Order Form and Canada Customs Invoice (CCI) should be completed and forwarded to our office (Attn: Rob Parr, rparr@mend.com and Brian Moore, bmoore@mend.com). Three copies of the CCI must accompany the shipment. Please fax the 'Credit Card Authorization Form' to our toll free fax number 1-855-762-1145.

HAND CARRYING or PRIVATE VEHICLE

For exhibitors who will be arriving by plane or in a private vehicle with their goods, it is necessary that you notify Mendelssohn Commerce six weeks in advance so that the proper documentation (Pre-Arrival Processing System - PAPS) can be prepared for the appropriate border crossing.

Prior to shipping your goods, please fax all appropriate customs documents to our office at 416-591-8589. It is important to provide Mendelssohn Commerce with your carrier's name and tracking number.

COF: Customs Order Form: Mandatory for customs clearance. Without this document Mendelssohn Commerce does not have authorization to clear shipments. This form also gives the coordinator all the information for the return shipment.

CCI: Canada Customs Invoice: is the mandatory document for anyone shipping exhibit/registration material. Three (3) copies should accompany the shipment (either provide them to the driver picking up your material or tape them onto the shipment).

**When shipping electronic equipment back to the USA after the congress, FCC and FDA forms can apply. Please speak to Mendelssohn Commerce about this.



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Order Form

Date:

01/29/2014

Customs and Transportation Services

Please accept this as authority for ICECORP Logistics Inc. dba Mendelssohn Commerce of 1600 Courtneypark Dr. E., Mississauga, ON L5T 2W8; business number 121767677RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in ICECORP Logistics Inc. Standard Trading Conditions, including but not limited to:



The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes and levies in respect of imported and exported goods released or to be released; and The transportation, warehousing, and distribution of such goods.

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		relation to the event and/or shipment/s) de			oint a sub-age	nt, where required.			
This authority is granted for all shipments in relation to the event and/or shipment(s) detailed below. Event Name: INT'L MARKETING EVENT Event Dates: APR. 15-17, 2014									
	equired: (please check s Clearance and Tran		arance O	nly		☐ Transportation Or			
Shipper	Information			Deliver	v Inforn	nation			
	ame: ABC DISTRIBUT	TING COMPANY	 			Name: ABC DISTRIBUTIN	IG COMPAN	ΙΥ	
	S. Tax Identification #:					MARKETING EVENT	Booth #:		
	25 ELM STREET			Facility Na	ame: EVE	NT FACILITY			
D	OCK DOOR #2			Address: 278 SOMEWHERE PLACE					
City: CHICA	AGO Province/S	tate: IL Postal/Zip: 6666	6	City: TOP	ONTO	Province/State: ON	Postal/7in	. M5M 2B2	
	me: JOHN DOE	Tel: 708-555-120		City: TORONTO Province/State: ON Postal/Zip: M5M 2B2 On-Site Contact: SANDY SMITH Cell #:708-555-1234					
E-mail: JDC	DE@DOMAIN.COM	Fax: 708-555-222	22			OOMAIN.COM			
Return F			per			ing Information		as Shipper	
Company N	ame: ABC DISTRIBUT	FING COMPANY	I			BC DISTRIBUTING COMPA		ITING DEPT	
	S. Tax Identification #:	12-3456789				able): 123456789RT000	1		
1	25 ELM STREET OCK DOOR #2		 	Address:	345 UAK /	AVE.			
City: CHIC		tate: IL Postal/Zip: 6666	6	City: CHI	CAGO	Province/State: IL	Postal/Zip	: 66667	
Contact Nar	me: JOHN DOE	Tel: 708-555-120		Contact N	ame: JOE	SMITH	Tel: 708-5		
E-mail: JDC	DE@DOMAIN.COM		\	E-mail: JS	SMITH@D	OMAIN.COM	Fax: 708-	555-1266	
Shipmen	t Information	_							
	·	Issohn Commerce): MENDELSSOHN							
Pick-Up Dat	te: APR. 03/14	Hours of Operation: 8:00 AM -			ate: APR	. 14/14 Time: 11:	00 AM		
Requested	Service Level:	☐ Air ☐ 2 nd Day		Truck					
Additional S	ervices Required:	☐ Lift Gate ☐ Inside Pid	ck-Up/Del	ivery					
# of Pieces	Box/Crate/Skid etc.		Length	Width	Height		Per Piece	Total	
2	SKIDS	@ Dimensions (Inches) Each:	48	48	48	@ Weight (lbs) Each:	375	750	
4	CRATES	@ Dimensions (Inches) Each:@ Dimensions (Inches) Each:	45	47	60	@ Weight (lbs) Each:@ Weight (lbs) Each:	500	2,000	
		@ Dimensions (Inches) Each:				@ Weight (lbs) Each:			
		@ Dimensions (Inches) Each:				@ Weight (lbs) Each:			
6	Total					To	tal Weight:	2,750	
Cargo In	surance / Decla	red Value							
This shipment is pound multiplied	s covered under basic carried by the number of pounds for	or liability, direct with the carrier. Maximum I or that part of the shipment lost or damaged ms and conditions of liability for loss/damaged.	d, but not les	s than \$50.00	per shipment	UNLESS additional Cargo Insura	ance has been a	arranged with	
Terms of	FPayment and S	Security Deposit (Must b	e com	oleted)					
		(PCI) compliance rules, we will on as been provided. Please check of						eparate	
		Authorization or Preliminary Invo							
☐ Ir		Authorization or Preliminary Invo			Card #) has	s been e-mailed. I have p	provided Cre	edit	
Terms ar	nd Conditions								
This order is plated loss, damage at responsible for acts of god, strill have made other assumed losses	aced with the specific unders nd/or theft to our merchandis damage to uncrated materia kes, lock outs of any kind be er appropriate insurance arra	standing that we hereby release ICECORP I se and property, no matter how caused, and als, improperly packaged goods or conceale eyond its control. 3) Mendelssohn Commer angements and paid applicable charges. 4) or any collateral costs which may result from	d we have in d damage. ce liability is Mendelsso	sured all such 2) Mendelssol outlined in the hn Commerce	properties be nn Commerce above Cargo shall not be I	ing handled; 1) Mendelssohn Co will not be responsible for any lo b Insurance / Declared Value sec iable to any extent whatsoever fo	mmerce shall no coss/damage/delaction. We are se for the actual, pot	ot be lay due to fire, elf-insured, or tential or	
Client Sign	Client Signature				Accepted by Mendelssohn Commerce				
I have read and a	agree to the Terms and Conditi	ons of this Contract.	 						
Signature:	too Smith	•		Signature:					
Name: JOE	SMITH			Name:					
Title: OWNER / PRESIDENT			Title:						

Date:

Order Form

Customs and Transportation Services

Please accept this as authority for ICECORP Logistics Inc. dba Mendelssohn Commerce of 1600 Courtneypark Dr. E., Mississauga, ON L5T 2W8; business number 121767677RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in ICECORP Logistics Inc. Standard Trading Conditions, including but not limited to:



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The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes and levies in respect of imported and exported goods released or to be released; and

The transportation, warehousing, and distribution of such goods.

In signing this form, I grant ICECORP Logistics Inc. dba Mendelssohn Commerce full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to the event and/or shipment(s) detailed below. Event Name: **Event Dates:** Services Required: (please check one) Customs Clearance and Transportation Customs Clearance Only ☐ Transportation Only **Shipper Information Delivery Information** Company Name: Exhibitor/Company Name: IRS # or U.S. Tax Identification #: Booth #: **Event Name:** Facility Name: Address: Address: City: Province/State: Postal/Zip: Province/State: Postal/Zip: City: On-Site Contact: Cell #: Contact Name: Tel: E-mail: Fax: E-mail: **Billing / Invoicing Information Return Freight** ☐ Same as Shipper ☐ Same as Shipper Company Name: Company Name: IRS # or U.S. Tax Identification #: Importer # (if applicable): Address: Address: Province/State: City: Province/State: Postal/Zip: City: Postal/Zip: Contact Name: Tel: Contact Name: Tel· E-mail: E-mail: Fax Shipment Information Carrier Name (if not using Mendelssohn Commerce): Contact Name: Tel: Pick-Up Date: Hours of Operation: **Delivery Date:** Time: ☐ 2nd Dav □ Air ☐ Truck Requested Service Level: Additional Services Required: ☐ Lift Gate ☐ Inside Pick-Up/Delivery # of Pieces | Box/Crate/Skid etc. Length Width Height Per Piece Total @ Weight (lbs) Each: @ Dimensions (Inches) Each: @ Dimensions (Inches) Each: @ Weight (lbs) Each: @ Weight (lbs) Each: @ Dimensions (Inches) Each: @ Dimensions (Inches) Each: @ Weight (lbs) Each: @ Dimensions (Inches) Each: @ Weight (lbs) Each: Total Total Weight: Cargo Insurance / Declared Value This shipment is covered under basic carrier liability, direct with the carrier. Maximum liability (declared value for carriage of this shipment) is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged, but not less than \$50.00 per shipment UNLESS additional Cargo Insurance has been arranged with Mendelssohn Commerce. Subject to the terms and conditions of liability for loss/damage, stated below. Please contact Mendelssohn Commerce for more Cargo Insurance information. Terms of Payment and Security Deposit (Must be completed) **Due to Payment Card Industry (PCI) compliance rules, we will only be able to obtain your Credit Card Number by phone or fax. A separate Credit Card Authorization form has been provided. Please check off the payment method that has been completed for this order: Completed Credit Card Authorization or Preliminary Invoice has been faxed. Incomplete Credit Card Authorization or Preliminary Invoice (without Credit Card #) has been e-mailed. I have provided Credit Card # by telephone. Terms and Conditions This order is placed with the specific understanding that we hereby release ICECORP Logistics dba Mendelssohn Commerce (Mendelssohn Commerce) and/or agents from all liability for loss, damage and/or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled; 1) Mendelssohn Commerce shall not be responsible for damage to uncrated materials, improperly packaged goods or concealed damage. 2) Mendelssohn Commerce will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lock outs of any kind beyond its control. 3) Mendelssohn Commerce liability is outlined in the above Cargo Insurance / Declared Value section. We are self-insured, or have made other appropriate insurance arrangements and paid applicable charges. 4) Mendelssohn Commerce shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damage to materials. 5) All hazardous materials have been declared, and we abide by all Federal, Provincial, State and Local laws Client Signature Accepted by Mendelssohn Commerce I have read and agree to the Terms and Conditions of this Contract. Signature: Signature: Name: Name: Title: Title: Date: Date:

Agence des services frontaliers du Canada

CANADA CUSTOMS INVOICE FACTURE DES DOUANES CANADIENNES

PROTECTED PROTÉGÉ	В	when completed une fois rempli

						1 of de 1
1. Vendor	(name and address) - Vendeur (nom et adresse)	2.	. Date of di	irect shipment to Canada - Da	te d'expédition directe ve	ers le Canada
ABC Dis	tributing Company				4/3/2007	
125 Elm		3.	Other refe	erences (include purchaser's o	order No.)	
Chicago,		3.		férences (inclure le n° de com		
66666-6	666	1	10-99999	999		
4. Consign	nee (name and address) - Destinataire (nom et adresse)	5.		er's name and address (if other		
ABC Dis	tributing Company / Booth 234		Nom et a	dresse de l'acheteur (s'il diffèr	e du destinataire)	
	ional Computing Event	١	No sale ir	nvolved		
c/o Even	t Facility					
	where Street					
Toronto,		6.	. Country o	of transhipment - Pays de trans	sbordement	
M7W 2P	0	١	N/A			
		7.	. Country o	of origin of goods	IF SHIPMENT INCLUDES G	OODS OF DIFFERENT ORIGINS
				igine des marchandises ious - See Below	SI L'EXPÉDITION COMPRE DIFFÉRENTES, PRÉCISEZ	ITEMS IN 12. IND DES MARCHANDISES D'ORIGINES LEUR PROVENANCE EN 12.
	ortation: Give mode and place of direct shipment to Canada ort : Précisez mode et point d'expédition directe vers le Canada	9.		is of sale and terms of paymer consignment shipment, lease		
Mandala	sohn Commerce, Chicago, IL			is de vente et modalités de pa inte, expédition en consignatio		ses. etc.)
Menders	sonn commerce, chicago, 1L		No sale ir			,,
				of settlement - Devises du pa	iement	
			JSD			
11.	12. Specification of commodities (kind of packages, marks and numbers, go	eneral		13. Quantity	Selling pri	ce - Prix de vente
Number of packages	description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, descrip	ption générale		(state unit) Quantité	14. Unit price Prix unitaire	15. Total
Nombre de colis	et caractéristiques, p. ex. classe, qualité)			(précisez l'unité)	FIIX UIII(alie	
2 pcs	Wooden Crates - Display Booth (backwalls, lights, graph	phics carpets) - U	JSA	1	\$5,000.00	\$5,000.00
- 700		p , s , p.s , s			40,000.00	40,000.00
2 pcs	Cartons - Advertising Brochures / Catalogs / Technica	al Literature - US	A	1000	\$0.10	\$100.00
·						
1 pc	Carton - Plastic Key Chains - CHINA			50	\$0.50	\$25.00
1 pc	Carton - Books - USA			50	\$1.00	\$50.00
3 pcs	Cases - Computers - CHINA			3	\$1,000.00	\$3,000.00
				_		
2 pcs	Cases - Computer Monitors - JAPAN fields 1 to 17 are included on an attached commercial invoice, check this bo	ny		2 16. Total weight - Poid	\$500.00	\$1,000.00 17. Invoice total
Si tout re	enseignement relativement aux zones 1 à 17 figure sur une ou des factures ciales ci-attachées, cochez cette case			Net	Gross - Brut	Total de la facture
	rcial Invoice No N° de la facture commerciale			N/A	300 lbs	\$9,175.00
	r's name and address (if other than vendor)	20	0. Originator	r (name and address) - Expéd	iteur d'origine (nom et ad	resse)
Nom et	adresse de l'exportateur (s'il diffère du vendeur)		ABC Disti	ributing Company		
			125 Elm S	· , ,		
		0	Chicago, I	IL 66666-6666		
21 Agonov	ruling (if applicable) - Décision de l'Agence (s'il y a lieu)	22	2			
Z1. Agency	ruling (ii applicable) - bedsion de ragence (s'ii y a lieu)		If fields 23	3 to 25 are not applicable, che nes 23 à 25 sont sans objet, co		\boxtimes
		ot included in field 17 indic			(if applicable):	
·	• •	on compris dans le total à			(s'il y a lieu) :	
í í	from the place of direct shipment to Canada	Transportation charges, e to the place of direct shipr Les frais de transport, dép	ment to Can	ada paid	alty payments or subseq I or payable by the purch redevances ou produits	aser
i	à partir du point d'expédition directe vers le Canada	usqu'au point d'expéditior	n directe ver	rs le Canada vers	sés par l'acheteur	oni ele ou seroni
						
i	Costs for construction, erection and assembly ncurred after importation into Canada (ii) A	mounte for commissions om lissions				
1	Les coûts de construction, d'érectin et d'assemblage après importation a Canada	Les ommissions aut es o	ue celle ve	ersées (ii) The	ire aser has supplied us an he production of the feur fourni des marc	goods or services nese goods handises ou des
			JL		riteur fourni des marc rites pour la production d chandises	le ces
(iii) Export packing (iii) Export packing						
` ´ I	_e coût de l'emballage d'exportation \(\frac{1}{2}\) \(\frac{1}{2}\)	Le coût de l'emballage d'e	exportation			
	Dans ce formulaire, toutes les expressi	ions désignant des persor	nnes visent a	à la fois les hommes et les fer	nmes.	



CANADA CUSTOMS INVOICE FACTURE DES DOUANES CANADIENNES

One Source. One Solution	n.						de	
1. Vendor	(name and address) - Vendeur (nom et adresse)	2.	Date of d	irect shipment to Canada - Da	ate d'expédition directe	vers le Cana	ada	
		3.		erences (include purchaser's férences (inclure le n° de com				
4. Consign	ee (name and address) - Destinataire (nom et adresse)	5.		er's name and address (if othe dresse de l'acheteur (s'il diffèr				
				·	·			
		6.	Country of	of transhipment - Pays de tran	sbordement			
		7.		of origin of goods rigine des marchandises	IF SHIPMENT INCLUDES ENTER ORIGINS AGAIN SI L'EXPÉDITION COMP DIFFÉRENTES, PRÉCISI	S GOODS OF DIF ST ITEMS IN 12. REND DES MARG EZ LEUR PROVE	FERENT ORIGINS CHANDISES D'ORIGINES NANCE EN 12.	
8. Transportation: Give mode and place of direct shipment to Canada Transport : Précisez mode et point d'expédition directe vers le Canada		9.	9. Conditions of sale and terms of payment (i.e. sale, consignment shipment, leased goods, etc.) Conditions de vente et modalités de paiement (p. ex. vente, expédition en consignation, location de marchandises, etc.)					
		10.	. Currency	of settlement - Devises du pa	aiement			
11.	12. Specification of commodities (kind of packages, marks and numbers, general	-		13. Quantity	Selling p	orice - Prix d	e vente	
Number of packages Nombre de colis	description and characteristics, i.e., grade, quality) Désignation des articles (nature des colis, marques et numéros, description générale et caractéristiques, p. ex. classe, qualité)			(state unit) Quantité (précisez l'unité)	14. Unit price Prix unitaire	15.	Total	
Si tout ri commer Comme	fields 1 to 17 are included on an attached commercial invoice, check this box enseignement relativement aux zones 1 à 17 figure sur une ou des factures ciales ci-attachées, cochez cette case rotal Invoice No N° de la facture commerciale	20.	Originator	16. Total weight - Poic Net r (name and address) - Expéd	Gross - Brut		ce total de la facture	
	ruling (if applicable) - Décision de l'Agence (s'il y a lieu)	22.		3 to 25 are not applicable, che les 23 à 25 sont sans objet, co				
23.	24.			25.				
	Dans ce formulaire, toutes les expressions désignant des p	personi	nes visent	à la fois les hommes et les fe	mmes.			

Page